

# **COMMUNITY: HOW WE RELATE**

## **CHRISTIAN CAMPING INTERNATIONAL – WORLDWIDE**

**APPROVED BY THE BOARD 27 APRIL 2017**

### **Article 1 Membership**

#### **1.1. Introduction**

Membership is designed to encourage, nurture, and connect existing Associations, Networks and Links with the international Christian camping community. Membership also provides the platform to encourage the development of new Associations, Networks and Links worldwide.

#### **1.2. Membership Styles**

1.2.1. Associations – Associations are structured alignments of camps and camping ministries that seek to enhance, encourage and expand the work of Christian camping in their country or multi-national region through mutually beneficial training, networking, sharing of best practices, and common support.

1.2.2. Networks – Networks are less structured alignments of camps and camping ministries. They may be formed in countries and multi-national regions where interest in Christian camping is emerging or where not enough critical mass exists to support a fully functioning association. Networks may also be considered where a less structured alignment of members is appropriate.

1.2.3. Links – Links are individual camps or camping ministries that exist where Christian camping ministries are isolated due to geographic, religious, political or other constraints.

#### **1.3. Membership Process – New members will be welcomed on the basis of:**

1.3.1. Endorsement by a member Association or a CCI-WW representative appointed by the International Director.

1.3.2. Affirmation of the CCI-WW Identity and Community documents.

1.3.3. Demonstration of broad engagement through:

1.3.3.1. A wide range of Christian camping leaders representing multiple churches, denominations or other ministries.

1.3.3.2. A large geographic area.

1.3.3.3. Various styles of Christian camping.



- 1.3.4 Demonstration that they are sustainable through team leadership and a proven track record of involvement in Christian camping.
- 1.4. Membership Criteria for Associations, Networks and Links
  - 1.4.1. Affirms the CCI-WW Identity and Community documents.
  - 1.4.2. Holds Christian camping as a priority.
- 1.5. Responsibilities for Associations, Networks and Links
  - 1.5.1. Submit an annual report.
- 1.6. Privileges for Associations, Networks and Links
  - 1.6.1. Use of the Name 'Christian Camping International' (CCI).
  - 1.6.2. Use of the CCI Logo.
  - 1.6.3. Listing on the CCI-WW website (If desired).
  - 1.6.4. Regular communication from CCI-WW.
- 1.7. Association Membership
  - 1.7.1. Association Responsibilities – Each Association should:
    - 1.7.1.1. Maintain an organizational leadership structure such as a governing board or steering committee.
    - 1.7.1.2. Manage a membership list.
    - 1.7.1.3. Communicate regularly with the members.
    - 1.7.1.4. Conduct at least one annual training, networking or social gathering.
    - 1.7.1.5. Develop annual goals or action plans for growth and expansion of Christian camping in its country or multi-national region and beyond.
    - 1.7.1.6. Pay a membership fee.
  - 1.7.2. Association Privileges – Member Associations may:
    - 1.7.2.1. Vote for Board Members, and amendments to the document, "Identity: Who We Are".
    - 1.7.2.2. Participate in worldwide Summits and Regional Events.
    - 1.7.2.3. Nominate a member to serve on the CCI-WW Board of Directors. (See Article 3.3)
- 1.8. Network Membership Uniqueness
  - 1.8.1. Network Responsibilities – Each Network should:
    - 1.8.1.1. Maintain an organizational leadership structure such as a governing board or steering committee.
    - 1.8.1.2. Communicate regularly with the participants.
    - 1.8.1.3. Conduct an annual training networking or social gathering.



- 1.8.2. Network Privileges – Each Network may participate in worldwide Summits and Regional Events.
- 1.9. Link Membership Uniqueness
  - 1.9.1. Link Responsibilities – Each Link should be willing to align with other Christian camps or camping ministries in their country to form a Network if reasonably possible.
  - 1.9.2. Link Privileges – If invited, Link members may participate in neighboring associations' training and social events, and participate in CCI regional events.
- 1.10. Continued Membership – In the event that an Association, Network or Link fails to maintain membership requirements, the ID, in consultation with the Board, will have discretion to redefine the membership status or remove a member from the worldwide alliance.

## **Article 2. Connection and Interaction**

- 2.1. Worldwide Summits
  - 2.1.1. Purpose – The purpose of the Worldwide Summit is to:
    - 2.1.1.1. Provide spiritual support for the Association leaders.
    - 2.1.1.2. Enhance networking and relationships between association leaders and beyond.
    - 2.1.1.3. Create a forum to discuss issues of mutual concern within Christian camping and invite perspectives beyond CCI members.
    - 2.1.1.4. Share best practices in Christian camping and association management.
    - 2.1.1.5. Provide opportunity to visit Christian camping venues and programs in different parts of the world.
  - 2.1.2. Logistics – It is expected that the Summit will be held every four years. The Board will appoint a steering committee to work with the ID to establish the date, site, and structure for the Summit.
  - 2.1.3. Participation – It is expected that all member Associations and Networks be represented at the Summit.
- 2.2. Regional Events
  - 2.2.1. Purpose – The purpose of Regional Events is to:
    - 2.2.1.1. Provide spiritual support for the Association, Network and Link leaders.



- 2.2.1.2. Enhance networking and relationships between Association, Network and Link leaders.
- 2.2.1.3. Create a forum to discuss issues of mutual concern within Christian camping especially within the scope of the region.
- 2.2.1.4. Share best practices in Christian camping and association management.
- 2.2.1.5. Provide opportunity to view Christian camping venues and programs within the region.
- 2.2.2. Logistics – Regional Events may be held every four years and should not be held within 18 months of a Worldwide Summit. The location will be determined by the International Director in consultation with other CCI leaders in the region.
- 2.2.3. Participation – Leaders of Associations, Networks and Links are invited to participate in regional events.
- 2.3. Communication – CCI-WW will communicate regularly with members and share prayer requests between members.

### **Article 3 CCI Worldwide Board**

Introduction – The Board of Directors is the official governing body of CCI-WW.

#### **3.1. Responsibilities**

- 3.1.1. To act as the guardians or trustees of the Statement of Faith, logo and other cornerstones of the CCI-WW corporate identity.
- 3.1.2. To approve the Strategic Plan.
- 3.1.3. To establish appropriate policies.
- 3.1.4. To approve the annual budget.
- 3.1.5. To select and supervise the International Director (ID).
- 3.1.6. To select the Board Chair and other officers.

#### **3.2. Requirements**

- 3.2.1. English is the official language of the CCI-WW Board; therefore, all Nominees must possess adequate English language skills to read reports and participate in discussions.
- 3.2.2. Support for the Identity and Community Documents of CCI-WW.
- 3.2.3. Endorsement by one's home Association.
- 3.2.4. Endorsement by other supervisory organizations such as camps, church, denomination or mission agency.



- 3.2.5. Board Members or their home associations are responsible to cover the cost of their travel to and from board meetings.
- 3.3. Nomination and Election
  - 3.3.1. New members may be nominated by the Board of Directors or by Member Associations.
  - 3.3.2. The Board will determine the number of spaces available to be filled in the annual election.
  - 3.3.3. Each year the Board will appoint an Election Committee to supervise the nomination and election of new and returning Board Members. This committee will normally consist of the International Director and two Board Members who are not standing for re-election.
  - 3.3.4. Electronic communication will be the norm for nomination, interaction and voting.
  - 3.3.5. A call for nominations will be sent to the Associations by June 30.
  - 3.3.6. Nominations from the Associations must be received by the Elections Committee by August 31.
  - 3.3.7. By September 15, all nominees will be required to submit:
    - 3.3.7.1 An affirmation of their willingness to serve on the Board of Directors.
    - 3.3.7.2. An affirmation of their support for the Identity and Community documents of CCI-WW.
    - 3.3.7.3. A written endorsement of support from their home association.
    - 3.3.7.4. A written endorsement of support from any other supervisory organizations such as a camp, church, denomination or mission agency.
  - 3.3.8. By September 30 the ballot will be prepared and sent to the Associations. Associations will be asked to vote for as many candidates as there are positions available. Votes must be received by the Election Committee by November 30.
  - 3.3.9. At least 50% of the Associations must vote to constitute a valid election.
  - 3.3.10. When the number of Nominees is equal to, or less than, the number of available positions on the Board, Nominees must receive a simple majority approval of the Associations casting ballots.
  - 3.3.11. When the number of Nominees is greater than the number of available positions on the Board, the Nominee(s) receiving the greatest number of votes will be elected.



- 3.3.12. In the case of a tied vote that would create an excess number of Board Members (based on the number of available positions), the Board will have the discretion to select the candidate who will fill the vacancy.
- 3.3.13. All Nominees will be notified of the election results by December 7 and Associations will be notified of the election results by December 14.
- 3.3.14. Records of the votes will be maintained until after the next face-to-face meeting of the Board of Directors.
- 3.4. Composition
  - 3.4.1. There will be no fewer than seven (7) and no more than eleven (11) Members of the Board of Directors.
    - 3.4.1.1. There will be no fewer than seven (7) and no more than nine (9) Association Board Members.
    - 3.4.1.2. In addition, the Board has the discretion to nominate up to two (2) Independent Board Members.
  - 3.4.2. No more than one person per Association may serve as an Association Board Member at any time. However, Independent Board Members may be from any location.
  - 3.4.3. The ID is a non-voting, ex-officio member of the Board of Directors. His or her membership is not included in the minimum or maximum number of board members, nor does his or her participation negate a board member from his or her home Association serving on the Board.
- 3.5. Terms
  - 3.5.1. Terms will be four (4) years for the initial term and two (2) years for subsequent terms.
  - 3.5.2. No Board Member will serve more than eight (8) consecutive years.
  - 3.5.3. Board Members who have discontinued service may be eligible for re-election after two years off the Board of Directors.
  - 3.5.4. Terms begin January 1 and conclude December 31.
- 3.6. Meetings
  - 3.6.1. The Board normally meets one time each year in a face-to-face meeting.
  - 3.6.2. The Board normally meets two other times each year by electronic means.
  - 3.6.3. Special meetings may be called at the request of any Board Member.
- 3.7. Officers
  - 3.7.1. The Board shall elect its own officers.
  - 3.7.2. The Board will set the terms of its officers.



- 3.7.3. The Board will have a Chair. The Chair's duties include: calling meetings, establishing the agendas for the meetings, appointing committees, communicating frequently with the International Director, and other tasks assigned by the Board.
- 3.7.4. The Chair may hold no other office within CCI-WW while serving as the Chair.
- 3.7.5. The Board will have a Secretary. The Secretary's duties include keeping minutes of the meetings and signing legal documents on behalf of CCI-WW.
- 3.7.6. The Secretary may also serve as the Treasurer or hold other offices.
- 3.7.7. The Board will have a Treasurer. The Treasurer's duties include reviewing financial statements and communicating with the CCI-WW Staff concerning financial matters.
- 3.7.8. The Treasurer may also serve as the Secretary or hold other offices.
- 3.7.9. The Board may establish other officers as it chooses.
- 3.7.10. The Board may have an Executive Committee consisting of Chairman, the Secretary, the ID and up to one additional Board Member to address issues that arise between meetings.

#### **Article 4 International Director and Staff**

- 4.1. The Board of Directors may employ an International Director to act as the Chief Operating Officer, to fulfill the organization's mission and vision, and to manage the day-to-day operations of CCI-WW.
- 4.2. The International Director may use other titles (president, CEO, director, etc.) as appropriate within various cultures and languages.
- 4.3. The International Director will serve as a non-voting, ex-officio member of the Board of Directors.
- 4.4. The responsibilities of the International Director include:
  - 4.4.1. Serving as the guardian of the "Identity: Who We Are" and "Community: How We Relate" documents.
  - 4.4.2. Selecting, supervising, and reviewing the employment and involvement of all staff and volunteers (paid or unpaid) of CCI-WW.
  - 4.4.2. Managing the finances.
  - 4.4.3. Fulfilling of the Strategic Intent and other initiatives and goals established by the Board of Directors.
  - 4.4.4. Raising the funds needed to operate and grow CCI-WW.



- 4.4.5. Communicating with the members.
- 4.4.6. Speaking on behalf of CCI-WW.
- 4.4.7. Represents CCI-WW.
- 4.4.8. Assessing the health of each Association, Network and Link and providing encouragement and support as needed.
- 4.4.9. Establishing new Associations, Networks and Links.
- 4.4.10. Other duties assigned by the Board of Directors.

## **Article 5      Finances**

- 5.1. Introduction – Funds needed to operate CCI-WW will be generated primarily through donations, membership fees and event fees. The United States Dollar will be the primary currency used for transactions.
- 5.2. Sources of Income
  - 5.2.1. Donations – The International Director will work to generate the funds necessary to operate and expand CCI-WW. Sources may include: individuals, churches, associations, businesses, foundations or other benevolent agencies.
  - 5.2.2. Membership fees – Aggregate membership fees from all Associations should not exceed 10% of the operating budget.
  - 5.2.3. Event fees – Events such as the worldwide Summit and regional events should generate adequate income to cover their costs. It is expected that financial assistance from donations will be needed to help some members participate in the Summit and regional events.
- 5.3. Uses of funds
  - 5.3.1. Income may be used for operating expenses such as salaries, travel, insurance, administration and communication.
  - 5.3.2. Income may be used for the expansion of and strengthening of CCI-WW through the establishment of new Associations, Networks and Links and by temporarily assisting existing associations.
  - 5.3.3. Income may be used for special projects approved by the Board of Directors.
- 5.4. Budgets
  - 5.4.1. The International Director will prepare an annual budget.
  - 5.4.2. The Board of Directors will approve the budget.





5.5. Accountability

5.5.1. An outside review of the financial statements will be conducted each year.

5.5.2. Financial accountability will adhere to the standards of the Evangelical Council for Financial Accountability (ECFA).

**Article 6 Amendments**

Amendments to this document, “Community: How We Relate”, will be made by a vote of two-thirds (2/3) of the Board Members.

